

**Reference Number:** 09/891a/HS

**Activity Title:** First Aid at Work ~ Refresher Course

**Purpose:** To update 'First Aid at Work' certificates. (This course is approved for the purpose of the Health and Safety (First Aid) Regulations 1981 and enables the 'First Aid at Work' certificate to be updated.)

**Further Details:** The activity will

- enable participants to gain proficiency in resuscitation, control of bleeding, care of the unconscious, basic illnesses, treatment of fractures.

All candidates attending the First Aid at Work Refresher course must hold a current FAW certificate which must not be more than 28 days past the expiry date. Candidates must bring a copy of their current certificate on day one of the course. Failure to produce a valid and in date certificate will mean we cannot issue a certificate and applicants would have to complete a full FAW course. Delegates must attend all sessions of the course.

Candidates should arrive 15 minutes before the course starts, and late attendees may not be accepted onto the course.

Course numbers will be limited to 10. However further courses may be available according to demand.

The course will be delivered by a tutor from Mediaid Training Services Ltd, a company which specialises in training adults in various levels of First Aid. The course will include both practical and theoretical sessions. Individual health and fitness are important and participants must not be suffering from any medical condition that would restrict their undertaking of practical work. Participants are advised to wear trousers and will be required to work on the floor for the practical sessions.

**Target Group:** Any qualified first aider who needs to renew their HSE 'First Aid at Work' certificate. The certificates for the First Aid at Work course are valid for only three years. It is essential that this course is taken before the certificate expires; otherwise the full 4 day course has to be taken.

**Key Stages:** Foundation, 1, 2, 3, 4, 5

**Dates, Times, Venue:** Thursday 7th May 2009 9:00am-4:30pm Croydon PDC  
Friday 8th May 2009 9:00am-4:30pm

**Repeat Activity 09/891b/HS**  
Thursday 2nd July 2009 9:00am-4:30pm Croydon PDC  
Friday 3rd July 2009 9:00am-4:30pm

**Repeat Activity 09/891c/HS**  
Thursday 24th September 2009 9:00am-4:30pm Croydon PDC  
Friday 25th September 2009 9:00am-4:30pm

**Repeat Activity 09/891d/HS**  
Thursday 5th November 2009 9:00am-4:30pm Croydon PDC  
Friday 6th November 2009 9:00am-4:30pm

**Repeat Activity 09/891e/HS**  
Thursday 28th January 2010 9:00am-4:30pm Croydon PDC  
Friday 29th January 2010 9:00am-4:30pm

**Repeat Activity 09/891f/HS**  
Thursday 18th March 2010 9:00am-4:30pm Croydon PDC  
Friday 19th March 2010 9:00am-4:30pm

**Charges:** Code X £135.00

**NB: This activity is not included in the QDI service agreement**

Number of sessions 4.0

**Activity Organiser:** Glynis Jones**Reference Number:** 09/892a/HS**Activity Title:** First Aid at Work**Purpose:** This course is designed to satisfy the Health and Safety (First Aid) Regulations 1981 requirements for a 'First Aid at Work' certificate. Holders of this certificate may then be eligible to become the qualified person in the school as recommended in the 'First Aid in Schools a Code of Practice' guidance issued by the Local Authority.**Further Details:** The activity will

- include resuscitation
- teach you how to administer simple treatments for certain emergency conditions
- teach you how to deal with burns, poisons, bleeding and fractures
- include record keeping and basic legislation.

Delegates must attend all sessions of the course, and should arrive 15 minutes before the course starts. Ladies should wear trousers and the dress code is casual, as this course is of a practical nature.

This certificate lapses after 3 years and it is essential that a 2 day refresher course is attended every 3 years. See activity 09/891/HS for further details. It is essential that participants attend for every part of the course as lateness or absence will make it impossible to award any certificate.

Course numbers will be limited to 12. However further courses will be available according to demand.

The course will be delivered by a tutor from Mediaid Training Ltd, a company which specialises in training adults in various levels of First Aid. Individual health and fitness are important and participants must not be suffering from any medical condition that would restrict their undertaking of practical work.

**Target Group:** Any teacher or member of the support staff of a school/college who wishes to be trained as a qualified 'First Aider at Work'. Applicants must be fit and able to lift, read and carry out life saving procedures.**Key Stages:** Foundation, 1, 2, 3, 4, 5

<b>Dates, Times, Venue:</b>	Friday	24th April 2009	9:00am-4:30pm	Croydon PDC
	Friday	1st May 2009	9:00am-4:30pm	
	Friday	15th May 2009	9:00am-4:30pm	
	Friday	22nd May 2009	9:00am-4:30pm	

<b>Repeat Activity</b>	<b>09/892b/HS</b>			
	Monday	11th May 2009	9:00am-4:30pm	Croydon PDC
	Monday	18th May 2009	9:00am-4:30pm	
	Monday	1st June 2009	9:00am-4:30pm	
	Monday	8th June 2009	9:00am-4:30pm	

<b>Repeat Activity</b>	<b>09/892c/HS</b>			
	Monday	1st June 2009	9:00am-4:30pm	Croydon PDC
	Monday	8th June 2009	9:00am-4:30pm	
	Monday	15th June 2009	9:00am-4:30pm	
	Monday	22nd June 2009	9:00am-4:30pm	

<b>Repeat Activity</b>	<b>09/892d/HS</b>			
	Friday	5th June 2009	9:00am-4:30pm	Croydon PDC

Friday 12th June 2009 9:00am-4:30pm  
Friday 19th June 2009 9:00am-4:30pm  
Friday 26th June 2009 9:00am-4:30pm

**Repeat Activity** **09/892e/HS**  
Friday 11th September 2009 9:00am-4:30pm Croydon PDC  
Friday 18th September 2009 9:00am-4:30pm  
Friday 25th September 2009 9:00am-4:30pm  
Friday 2nd October 2009 9:00am-4:30pm

**Repeat Activity** **09/892f/HS**  
Monday 14th September 2009 9:00am-4:30pm Croydon PDC  
Monday 21st September 2009 9:00am-4:30pm  
Monday 28th September 2009 9:00am-4:30pm  
Monday 5th October 2009 9:00am-4:30pm

**Repeat Activity** **09/892g/HS**  
Friday 6th November 2009 9:00am-4:30pm Croydon PDC  
Friday 13th November 2009 9:00am-4:30pm  
Friday 20th November 2009 9:00am-4:30pm  
Friday 27th November 2009 9:00am-4:30pm

**Repeat Activity** **09/892h/HS**  
Friday 15th January 2010 9:00am-4:30pm Croydon PDC  
Friday 22nd January 2010 9:00am-4:30pm  
Friday 29th January 2010 9:00am-4:30pm  
Friday 5th February 2010 9:00am-4:30pm

**Repeat Activity** **09/892i/HS**  
Monday 18th January 2010 9:00am-4:30pm Croydon PDC  
Monday 25th January 2010 9:00am-4:30pm  
Monday 1st February 2010 9:00am-4:30pm  
Monday 8th February 2010 9:00am-4:30pm

**Repeat Activity** **09/892j/HS**  
Friday 26th February 2010 9:00am-4:30pm Croydon PDC  
Friday 5th March 2010 9:00am-4:30pm  
Friday 12th March 2010 9:00am-4:30pm  
Friday 19th March 2010 9:00am-4:30pm

**Charges:** **Code X** £160.00  
**NB: This activity is not included in the QDI service agreement**  
Number of sessions 8.0

**Activity Organiser:** Glynis Jones

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**Reference Number:** 09/893a/HS

**Activity Title:** Emergency First Aid for Schools

**Purpose:** This course is suitable for those who wish to learn the essentials of First Aid. It should be noted that this course is not acceptable as a qualification for full-time first aiders in places of employment where first aiders are required under the Health and Safety (First Aid) Regulations 1981.

**Further Details:** The activity will

- include advice about resuscitation, unconsciousness, injuries such as wounds and bleeding, playground accidents for children
- provide information about common childhood ailments and infections.

The course will be delivered by a tutor from Mediaid Training Ltd, a company which specialises in training adults in various levels of First Aid. Individual health and fitness are important and participants must not be suffering from any medical condition that would restrict their undertaking of practical work.

Participants are advised to wear trousers and will be required to work on the floor for the practical sessions. Participants should arrive 15 minutes before the course starts.

**Target Group:** Any teacher or non-teaching member of a school/college. This course is NOT sufficient to qualify anybody as a 'First Aider at Work' (see course 09/892a/HS).

**Key Stages:** Foundation, 1, 2, 3, 4, 5

**Dates, Times, Venue:** Monday 18th May 2009 9:00am-3:00pm Croydon PDC

**Repeat Activity** **09/893b/HS**  
Thursday 8th October 2009 9:00am-3:00pm Croydon PDC

**Repeat Activity** **09/893c/HS**  
Wednesday 3rd March 2010 9:00am-3:00pm Croydon PDC

**Charges:** **Code X** £65.00  
**NB: This activity is not included in the QDI service agreement**  
Number of sessions 2.0

**Activity Organiser:** Glynis Jones

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**Reference Number:** 09/894a/HS

**Activity Title:** Emergency Aid ~ Appointed Person

**Purpose:** This course is suitable for those who wish to learn the essentials of First Aid. It should be noted that 'appointed persons' are not acceptable as full-time first aiders in places of employment where first aiders are required under the Health and Safety (First Aid) Regulations 1981.

**Further Details:** The activity will

- include emergency procedures and how to deal with resuscitation and treatment for bleeding
- include care of the unconscious patient
- include record-keeping, with regards to the Health and Safety (First Aid) regulations 1981
- show how to administer simple treatments for certain emergency conditions.

Course numbers will be limited to 12. However further courses may be available according to demand.

The course will be delivered by a tutor from Mediaid Training Services Ltd, a company which specialises in training adults in various levels of First Aid. Individual health and fitness are important and participants must not be suffering from any medical condition that would restrict their undertaking of practical work.

Participants are advised to wear trousers and will be required to work on the floor for the practical sessions. Participants should arrive 15 minutes before the course starts.

**Target Group:** Any teacher or member of the support staff of a school/college who wishes to be trained as an 'appointed person'. This course is NOT sufficient to qualify anybody as a 'First Aider at Work'. (See course 09/892a/HS)

**Key Stages:** Foundation, 1, 2, 3, 4, 5

**Dates, Times, Venue:** Wednesday 13th May 2009 9:00am-4:00pm Croydon PDC

**Repeat Activity** **09/894b/HS**  
Tuesday 9th February 2010 9:00am-4:00pm Croydon PDC

**Charges:** Code X £65.00  
**NB: This activity is not included in the QDI service agreement**  
Number of sessions 2.0

**Activity Organiser:** Glynis Jones

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**Reference Number:** 09/895a/HS

**Activity Title:** Paediatric First Aid Course

**Purpose:** This course has been designed to teach those dealing with the under fives in particular. The course itself covers the basic first aid needs (resuscitation, bleeding, burns, fractures, etc) but does also deal with the child illnesses that you could come across at work, anything from Chicken pox to Tuberculosis. It also covers accident prevention as well as vaccination and immunisation. During the course you will be assessed on your knowledge in the different areas and your practical skills.

**Further Details:** The activity will

- include advice about resuscitation, bleeding, burns, fractures, childhood illnesses, general tips on first aid and accident prevention, vaccination and immunisation.

The course will be delivered by a tutor from Mediaid Training Service Ltd, a company which specialises in training adults and children in various levels of First Aid.

Individual health and fitness are important and participants must not be suffering from any medical condition that would restrict their undertaking of practical work.

Participants are advised to wear trousers and will be required to work on the floor for the practical sessions. Participants should arrive 15 minutes before the course starts.

**Target Group:** Any teacher or member of the support staff in a nursery/school. This course is NOT sufficient to qualify anybody as a 'First Aider at Work' (see 09/892a/HS).

**Key Stages:** Foundation, 1, 2, 3, 4, 5

**Dates, Times, Venue:** Tuesday 9th June 2009 9:00am-4:00pm Croydon PDC  
Wednesday 10th June 2009 9:00am-4:00pm

**Repeat Activity 09/895b/HS**  
Tuesday 22nd September 2009 9:00am-4:00pm Croydon PDC  
Wednesday 23rd September 2009 9:00am-4:00pm

**Repeat Activity 09/895c/HS**  
Tuesday 19th January 2010 9:00am-4:00pm Croydon PDC  
Wednesday 20th January 2010 9:00am-4:00pm

**Repeat Activity 09/895d/HS**  
Tuesday 12th May 2009 9:00am-4:00pm Croydon PDC  
Wednesday 13th May 2009 9:00am-4:00pm

**Repeat Activity 09/895e/HS**  
Tuesday 6th October 2009 9:00am-4:00pm Croydon PDC  
Wednesday 7th October 2009 9:00am-4:00pm

**Repeat Activity 09/895f/HS**  
Tuesday 2nd February 2010 9:00am-4:00pm Croydon PDC  
Wednesday 3rd February 2010 9:00am-4:00pm

**Charges:** Code X £100.00  
**NB: This activity is not included in the QDI service agreement**  
Number of sessions 4.0

**Activity Organiser:** Glynis Jones

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**Reference Number:** 09/896a/HS

**Activity Title:** First Aid at Work Paediatric Skills Additional Element

**Purpose:** This course has been designed to teach those dealing with the under fives in particular. The course itself covers the additional paediatric elements not covered by the a First Aid at Work course (09/892 /HS), to cover the requirements for Paediatric First Aid.

This course provides an additional element for the First Aid at Work course adding the additional requirements for Paediatric First Aid as detailed in the Practice Guidance for the Early Years Foundation Stage.

This certificate lapses after 3 years and is only valid with a current First Aid at Work certificate.

During the course you will be assessed on your knowledge in the different areas and your practical skills.

**Further Details:** The activity will

- include advice about resuscitation, bleeding, burns, fractures, childhood illnesses, general tips on first aid and accident prevention
- cover child illnesses that you could come across at work, eg asthma, convulsions plus sickle cell anaemia and anaphylactic shock, including the use of EpiPen and Anapen.

The course will be delivered by a tutor from Mediaid Training Services Ltd, a company which specialises in training adults and children in various levels of first aid.

Individual health and fitness are important and participants must not be suffering from any medical condition that would restrict their undertaking of practical work. Participants are advised to wear trousers and will be required to work on the floor for the practical sessions.

This course is NOT sufficient to qualify anybody as a 'First Aid at Work' (see 09/892a/HS).

This course is NOT sufficient to qualify anybody NOT a 'First Aider at Work' for Paediatric First Aid (see 09/895a/HS).

**Target Group:** Any teacher or member of the support staff in a nursery/school who wishes to extend their First Aid at Work qualification to include Paediatric First Aid.

**Key Stages:** Foundation, 1, 2, 3, 4, 5

**Dates, Times, Venue:** Wednesday 20th May 2009 9:00am-1:00pm Croydon PDC

**Repeat Activity** **09/896b/HS**  
Wednesday 3rd June 2009 9:00am-1:00pm Croydon PDC

**Charges:** **Code X** £30.00  
**NB: This activity is not included in the QDI service agreement**  
Number of sessions 1.0

**Activity Organiser:** Glynis Jones

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